



LinkedIn Profile

How to get started...

- 1) **Go** to LinkedIn at www.linkedin.com and sign up in the “Join LinkedIn Today” box.
- 2) **Confirm** your account through your email address.
- 3) Edit your **profile**
- 4) Edit your **qualifications** by adding your current, past employment, and degrees earned.
- 5) Add:
Summary (look up LinkedIn summary examples)
Specialties/Skills
Connections
Websites

- 6) Get Recommendations
- 7) Follow companies to learn about job openings and industry information.
- 8) **Join** some groups that interest you!

Some Tips

- 1) **Complete Your Profile**, the more complete it is, the more jobs LinkedIn will suggest for you
- 2) **Engage with posts and articles** to maintain a visible presence on LinkedIn
- 3) **Your Headline Matters** –it is the first thing someone will see about you!
- 4) **Update Regularly** –that way you increase your commitment with the LinkedIn community
- 5) **Show yourself** –your face is important, it shows who you are and that you are real.
- 6) **Want More?** –make an appointment with Career Development to learn about more features!



LinkedIn Profile

How to get started...

- 1) **Go** to LinkedIn at www.linkedin.com and sign up in the “Join LinkedIn Today” box.
- 2) **Confirm** your account through your email address.
- 3) Edit your **profile**
- 4) Edit your **qualifications** by adding your current, past employment, and degrees earned.
- 5) Add:
Summary (look up LinkedIn summary examples)
Specialties/Skills
Connections
Websites

- 6) Get Recommendations
- 7) Follow companies to learn about job openings and industry information.
- 8) **Join** some groups that interest you!

Some Tips

- 1) **Complete Your Profile**, the more complete it is, the more jobs LinkedIn will suggest for you
- 2) **Engage with posts and articles** to maintain a visible presence on LinkedIn
- 3) **Your Headline Matters** –it is the first thing someone will see about you!
- 4) **Update Regularly** –that way you increase your commitment with the LinkedIn community
- 5) **Show yourself** –your face is important, it shows who you are and that you are real.
- 6) **Want More?** –make an appointment with Career Development to learn about more features!



Melrose Hall Suite 010
 career@linfield.edu
 (503) 883-2733
 www.linfield.edu/career



LinkedIn Profile

How to get started...

- 1) **Go** to LinkedIn at www.linkedin.com and sign up in the "Join LinkedIn Today" box.
- 2) **Confirm** your account through your email address.
- 3) Edit your **profile**
- 4) Edit your **qualifications** by adding your current, past employment, and degrees earned.
- 5) Add:
 - Summary** (look up LinkedIn summary examples)
 - Specialties/Skills**
 - Connections**
 - Websites**

- 6) Get Recommendations
- 7) Follow companies to learn about job openings and industry information.
- 8) **Join** some groups that interest you!

Some Tips

- 1) **Complete Your Profile**, the more complete it is, the more jobs LinkedIn will suggest for you
- 2) **Engage with posts and articles** to maintain a visible presence on LinkedIn
- 3) **Your Headline Matters** –it is the first thing someone will see about you!
- 4) **Update Regularly** –that way you increase your commitment with the LinkedIn community
- 5) **Show yourself** –your face is important, it shows who you are and that you are real.
- 6) **Want More?** –make an appointment with Career Development to learn about more features!



Melrose Hall Suite 010
 career@linfield.edu
 (503) 883-2733
 www.linfield.edu/career