



LINFIELD UNIVERSITY COVID-19 VACCINE POLICY		<i>Department:</i> Student Affairs, Finance and Administration	
		<i>APP No.</i>	
<i>Department Vice Presidents:</i> Student Affairs Finance & Administration/CFO	<i>Revised:</i>	<i>Original Effective Date:</i> 6/10/21	Page 1
<i>Subject:</i> In alignment with public health recommendations, Linfield is taking measures to prevent community spread of COVID-19, which includes requiring students, faculty, staff, and volunteers to be vaccinated while on Linfield University campus property. Specific situations and exemptions noted.		<i>Applicable Divisions:</i> All	

PURPOSE

Linfield’s priority is dedicated to the health and safety of the community. Linfield University is committed to returning, as much as possible, to a robust and lively campus community, including a return to pre-pandemic in-person learning and activities that reflect Linfield’s mission. The COVID-19 vaccines currently available in the United States are highly effective at preventing COVID-19 as well as at preventing serious illness even in those who do get COVID-19. For this reason, along with best practices and federal and regional guidelines, Linfield is adopting this vaccination policy.

POLICY

All Linfield students, employees, volunteers, and campus-housed contracted vendors (Sodexo Barnes & Noble, Physicians’ Medical Center, etc.), are required to be vaccinated against COVID-19 in order to attend, live on campus, be present on campus, be employed by, or volunteer at Linfield beginning Fall 2021.

This requirement also applies equally to those who have already had COVID-19 infection. Current medical information is that vaccination provides more robust protection than having had the virus; for that reason, individuals who have already had COVID-19 must still comply with this policy. Any vaccine authorized for use in the U.S. is acceptable. The full number of doses of the relevant vaccine must be completed at least two weeks before arriving on campus.

Both Online and Continuing Education (OCE) faculty and students enrolled solely in OCE classes are exempt from this policy.

Proof of full COVID-19 vaccination or exemption is required within the following timeline:

- **Students** must submit documentation **at a minimum of 14 days prior** to returning to campus for the beginning of Fall semester 2021.

- **International students** may supply documentation of a World Health Organization approved vaccine **at a minimum of 14 days prior** to returning to campus for the beginning of Fall semester 2021.
- **Employees and volunteers** must submit documentation at least **one week prior** to arriving on campus, **but** no later than **Monday, August 2, 2021**.
- **Visitors** must comply with Linfield's face covering/mask policy while on both the McMinnville and/or Portland campus. Proof of vaccination is not required.

Employees at both the McMinnville and Portland campuses, as well as volunteers, will provide the maker of the vaccine they received and the dates of their vaccination through the etrieve portal.

- **McMinnville campus students** will provide documentation through the etrieve portal.
- **Portland campus students** will utilize their Complio account to upload documentation.

The Offices of Student Affairs and Human Resources, as well as the University COVID-19 webpage, will provide information and instructions on the etrieve system process to the community. Employees should also record the time spent receiving the vaccine during work hours as work time and should notify their supervisors.

EXEMPTIONS TO THE VACCINATION POLICY

Students, employees, and volunteers may request an exemption from the vaccination requirement for medical or non-medical (e.g., religious) reasons, including for reasons provided in Oregon and federal law, per the following process:

- Students, employees, and volunteers who are not able to be vaccinated for a medical reason may seek a medical exemption. The process to request a medical exemption will require the student, employee, and volunteer to provide supporting documentation from a health care provider.
- Students, employees, and volunteers may seek a non-medical (e.g., religious) exemption and will be required to provide sufficient information to support the request.

Exemption requests will be reviewed on a case-by-case basis by the Director of Student Health, Wellness and Counseling Center for student vaccine exemptions and the Director of Human Resources for employee vaccine exemptions.

EMPLOYEES

- Employees and volunteers who are not fully vaccinated or have not received an exemption by the deadlines above may not work or volunteer, and further action may include separation from employment, or restrictions to support community health may be imposed.
<https://inside.linfield.edu/files/policies/Linfield-University-COVID-Vaccine-Employee-Exemption-Form.pdf>

STUDENTS

- Students who are not fully vaccinated or have not received an exception by the deadlines may not move on to campus, attend class or campus activities, and may be subject to registration holds.
- This vaccination requirement applies to all students attending Linfield, including full-time and part-time students, undergraduates and graduate students, domestic and international, and residential and non-residential students and those in both degree and non-degree granting programs. This

requirement does not apply to programs that are fully online or for which physical presence on campus is not necessary.

https://inside.linfield.edu/_files/policies/Linfield-University-COVID-Vaccine-Student-Exemption-Form.pdf

INTERNATIONAL

- The university will work with students who may have received a vaccine not approved for use in the United States to assure compliance with this policy, as necessary. International or other students abroad who have received a vaccine not approved for use in the United States should contact Linfield Student Health, Wellness and Counseling Center for consultation before taking any action to attempt to comply with this policy.

Policy Review:

This policy will be reviewed annually on July 1.

Date Issued: June 10, 2021

Date Last Revised:

Responsible Executive:

Vice President for Student Affairs

Responsible Executive:

Vice President for Finance and Administration

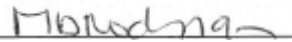
Responsible Office:

Human Resources



Vice President, Student Affairs

Date: 6/10/2021



Vice President, Finance and Administration/CFO

Date: 6/10/2021

This policy is effective immediately and supersedes all previous editions.