

## Minutes for Advising Council Meeting

September 22, 2023, from 3:30pm-4:30pm in Zoom:

<https://linfielduniversity.zoom.us/j/4759464996>

Attendance: Lee Bakner, Megan Bestwick, Sarah Coste, Hillary Crane, Virlena Crossley, Joe Latulippe, Jackie Leung, Jane Samuels

### Announcements

- Registration and Retention Updates (not at full census yet)  
Provided census numbers and retention rates
- First Semester Seminar Updates
  - Jane: Great crew of ROLs and they are doing really well. Need early recruitment and will plan on getting next year's cohort in early in the year.
  - Current Registration and Orientation Groups of 20-25 students for each ROL.
  - In-Person meetings on Monday Nights with all ROGs. 7:00 and 7:45pm presentations. This seems to be more engaging than streaming presentation via zoom.
  - Attendance tracking using QR Codes.
  - 41 Faculty Advisors advising in the FSS.
- Stoplight Survey, Academic Alerts, and Care Referral Management
  - Survey Results:

Number of Students with Y or R:	193
Number of Students with 2:	107
Number of Students with 4:	26
Number of Students between 5 and 8:	40
Number of Students with 9 or above:	20

### Discussion

- Academic Advising Success Initiative Team of the Moving the Needle (Jane and Lee)
  - Overview of couple specific MTN Milestones:
    - 1: Explore our current forms of Advising at Linfield (have a flowchart and visual of this)
    - 2: Collaborate with Advising Council to define and research various Advising Models for future.

Advising used to be under the SAP and that seemed to work pretty well but with the current structure, may make more sense to have a separate body to look at advising specifically. Current Council could consult with SAP as needed, but having something separate would be good. Jane and

Lee will build an expanded description of the Council/committee, and start a conversation with the Faculty Senate on where it could fit within the governing structure.

Advising Model Conversation. Some questions came up about the meaning/intent of what would professional advising look like? Joe and Jane will draft a few versions of models and share with this group and the MTN Advising Team.

- Faculty Handbook Language Guidance
  - Current Faculty Handbook does not describe any responsibilities or expectations regarding advising. Should this information be included in the Faculty Handbook? Yes, we should have some language defining the role of advising. Joe will draft a statement and share with group.

Looking to the future

Open discussion